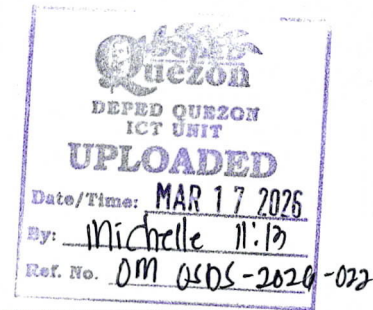




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



16 March 2026

OFFICE MEMORANDUM
OSDS-2026- 022

TEMPORARY DESIGNATION TO ASSIST IN BUDGET OFFICE TRANSACTIONS

To: Assistant Schools Division Superintendents
Division Chiefs – CID & SGOD
Heads – Unit/Section
All Others Concerned

In view of the absence of Ms. Maria Rafaela Miguela Jimenez and Ms. Alegria O. Medenilla, who are currently on leave, Mr. Brandon de Mesa is hereby **temporarily designated to assist in the processing of transactions in the Budget Office** to facilitate the continuous and efficient processing of financial transactions.

This designation shall **take effect starting March 16, 2026, and shall continue onwards as needed** until the concerned personnel resume their duties or until further notice. All concerned are hereby informed for guidance and compliance.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

LORENA S. WALANGSUMBAT, EdD.

DM-ASDS

perwog03/16/2026

DEPEDQUEZON-TM-SDS-04-010-005



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